

Government of India, Ministry of Defence

ASC Centre (South) - 2 ATC

Employment Notice

This advertisement is in furtherance to Employment News Published in Vol XLVI No. II between 12-18 Jun 2021 by ASC Centre (South)- 2 ATC, with redistribution of revised vacancies, the candidates those who have already applied against for the previous vacancies are not required to apply again for the same post.

1. Applications are invited for the following revised post (s) from citizen of India, who is fulfilling the requisite qualifications/ specifications as mentioned below on plain paper duly typed or neatly handwritten in the prescribed format only. Applications complete in all respect along with a self-addressed registered envelope duly affixed with appropriate postal stamp with all the requisite documents, duly self-attested should be addressed to The Presiding Officer, Civilian Direct Recruitment Board, CHQ, ASC Centre (South) - 2 ATC, Agram Post, Bangalore -07 (for Labour and MTS (Safaiwala) and to The Presiding Officer, Civilian Direct Recruitment Board, CHQ, ASC Centre (North) - 1 ATC, Agram Post, Bangalore -07 (for other trades). The details of tentative vacancies are as follows :-

Name of the Post & Pay Level in Pay Matrix	Pay Matrix Level	No. of Posts	Category-wise Distribution (Vertical Reservation)					(Horizontal Reservation)
			UR	SC	ST	OBC	EWS	
ASC Centre (North)								
Civilian Motor Driver (only for Male Candidates) (Rs. 19,900 + Dearness Allowance and other allowance as admissible)	2	115	50	03	29	22	11	(a) 4% Reserve for Persons with Physical Disability (PWD) (b) 10% Reserve for Ex-Servicemen (ESM). (c) 5% Reserve for Meritorious Sports Persons (MSP) under discretion of Appointing Authority
Cleaner (only for Male Candidates) (Rs. 18,000 + Dearness Allowance and other allowance as admissible)	1	67	23	02	14	22	06	
Cook (only for Male Candidates) (Rs. 19,900 + Dearness Allowance and other allowance as admissible)	2	15	-	-	06	08	01	
Civilian Catering Instructor (only for Male Candidates) (Rs. 19,900 + Dearness Allowance and other allowance as admissible)	2	03	-	01	01	01	-	
ASC Centre (South)								
Labour (only for Male Candidates) (Rs. 18,000 + Dearness Allowance and other allowance as admissible)	1	193	77	-	54	43	19	
MTS (Safaiwala) (preferably male) (Rs. 18,000 + Dearness Allowance and other allowance as admissible)	1	07	03	-	-	04	-	
Total		400	103	6	104	100	37	

2. The number of vacancies mentioned above is provisional. The Commandant, ASC Centre (South) - 2 ATC, Post - Agram, Bangalore-07 reserves the right to change the number of vacancies, if necessary.

3. The tentative location wise vacancies are as under for information of applicants:-

S./No.	Name of Post	No. of Vacancies	Name of Station
(a)	Civilian Motor Driver	07	Allahabad
		02	Bengdubi
		03	Bhatinda
		01	Chennai
		01	Jaigaon
		01	Jalandhar
		01	Jodhpur
		20	Kalka
		35	Khapraills
		42	Missamari
		01	Mumbai
		01	Pune
	Total	115	
(b)	Civilian Catering Instructor	03	Bangalore
(c)	Cleaner	02	BD Bari
		10	Bhatinda
		01	Chennai
		02	Jalandhar
		05	Jodhpur
		31	Kalka
		04	Khapraills
		01	Mathura
		10	Pathankot
		01	Pune
	Total	67	
(d)	Cook	06	Bangalore
		01	Bengdubi
		02	Bhatinda
		01	Chandimandir
		01	Mumbai
		01	New Delhi
		01	Pathankot
		02	Pune
	Total	15	

S./No.	Name of Post	No. of Vacancies	Name of Station
(e)	MTS (Safaiwala)	01	Ambala
		02	Bangalore
		01	Delhi
		01	Guwahati
		01	Khapraills
		01	Lebong
	Total	07	
(f)	Labour	02	Amritsar
		01	Bandipur
		01	Baroda
		01	Bhalukmara
		01	Bhopal
		01	Bikaner
		01	Dahung
		02	Dalhausi
		06	Dimapur
		01	Dinajan
		03	Ferozepur
		09	Gangatok
		02	Hasimara
		01	Hissar
		04	Jaisalmer
		10	Jalanchar
		01	Jamnagar
		05	Joshimath
		08	Jatogh
		03	Kallingpong
		01	Kamptees
		03	Kandrori
		02	Karcham
		08	Khunmoh
		02	Kota
		01	Lansdowne
		05	Lebong
		19	Leh
		09	Leimakhong
		02	Ludhiana
		12	Masimpur

Continued

S./No.	Name of Post	No. of Vacancies	Name of Station
	Labour	02	Panitola
		21	Pathankot
		12	Pattan
		02	Pune
		03	Ranikhet
		02	Samba
		03	Shillong
		05	Sikhar (Masimpur)
		05	Suratgarh
		05	Tawang
		01	Timarpur
		05	Zangli
	Total	193	
	Grand Total (a) + (b) + (c) + (d) + (e) + (f)	400	

4. The Eligibility Criteria :-

S. No.	Particulars	Details
(a)		Civil Motor Driver (i) Matriculation or equivalent from recognised Institution. (ii) Must possess valid driving license for both heavy and light Motor Vehicles. (iii) Should have at least two years experience in driving Motor vehicles. (iv) Knowledge of motor mechanism (should be able to remove minor defects in vehicles).
(b)		Cleaner (i) Matriculation or equivalent from recognised Institution. (ii) Should be proficient in trade.
(c)	Qualification	Cook (i) Matriculation or equivalent from recognised Institution. (ii) Must have knowledge of Indian Cooking and proficiency in trade. (iii) Desirable to have one year experience in trade
(d)		Civilian Catering Instructor (i) Matriculation or equivalent from recognised Institution. (ii) Diploma or Certificate in catering from any recognised institution. (iii) Desirable to have one year working experience in Catering Instructor.
(e)		Labour (i) Matriculation or equivalent from recognised Institution. (ii) Should be proficient in trade.
(f)		MTS (Safaiwala) (i) Matriculation or equivalent from recognised Institution. (ii) Should be proficient in trade.
(g)	Age limit	(i) The age of the candidates for Civil Catering Instructor, Cleaner, Cook, Trades Men Labour, Labour and MTS (Safaiwala) must be between 18 to 25 years and for Civil Motor Driver candidate must be between 18 to 27 years. Relaxation for age limit. (i) The upper age limit is relaxable for Govt servant and Ex-Servicemen candidates as per existing Govt rules in this regard (Total service rendered in Armed Forces plus 3 years) (ii) For SC/ST candidates applying for their reserved post will be given age relaxation up to 5 years. OBC (Non creamy layer) candidates will be given age relaxation up to 3 years. (iii) For Persons with Disability under UR category 10 years, OBC (Non creamy layer) category 13 years & SC/ST category 15 years. (iv) The SC/ST/OBC candidates who apply against unreserved post will not be given age and other concessions meant for SC/ST/OBC.
(h)	Photo-graphs	One recent passport size photograph (not more than three months old) is to be pasted on the space earmarked in the application format. Besides, two additional photographs duly self-attested (on front side) are to be enclosed separately with the application.
(i)	Crucial date	The crucial date for determining the age limit shall be the last date of receipts of application which is applicable both in previous and current notification.
(k)	Closing date	The closing date for submission of application will be 21 days from the date of publication of the advertisement in Employment News/Rozgar Samachar.

Important Note. Eligible female candidate, those who are willing to submit an application to above mentioned post, will be liable to serve any location and terrain across the country. For eg Hard Areas/High Altitude Areas/ Remote Locality Areas and Field Areas.

5. Scheme of Examination. The selection will be made strictly on the basis of merit. The selection process will comprise of Skill/Physical/Practical test and written test, wherever necessary. The selection to all Group 'C' posts will be made solely based on marks obtained by the applicants in the written test and subject to qualifying in the Skill/Physical/Practical test, as may be the case.

6. The subjects of the written test, number of questions, maximum marks and duration will be as follows :-

Paper	Subject	No. of Questions	Marks	Duration of Examination
Part-I	General Intelligence & Reasoning (Objective Multiple Choice Type)	25	25	2 Hours
Part-II	General Awareness (Objective Multiple Choice Type)	50	50	
Part-III	General English (Objective Multiple Choice Type)	50	50	
Part-IV	Numerical Aptitude (Objective Multiple Choice Type)	25	25	

Note. The question papers of Written Test will be in bilingual i.e English & Hindi. However, the question on the portion of English Language subject will be in English only. There will be provision of negative marking in written test for incorrect answers.

7. Syllabus for Examination.

(a) **General Intelligence & Reasoning.** The questions will be of Matriculation standard and would include questions of non-verbal type. The test may include questions on analogies, similarities and differences, space visualization, problem solving analysis, judgment, decision making visual, memory, discrimination, observation, relationship concepts, figure classification, arithmetical number series, non-verbal series. The test will also include questions designed to test the candidate's abilities to deal with abstract ideas and symbols and their relationship arithmetical-computation and other analytical functions.

(b) **General Awareness.** The questions will be of Matriculation standard. The questions will be designed to test the ability of candidate's general awareness of the environment around him/her and its application to society. Questions will also be designed to test knowledge of current events and of such matters of everyday observations and experience in their scientific aspects as may be expected of Matriculation standard educated person. The test will also include questions relating to India and its neighboring countries especially pertaining to Sports, History, Culture, Geography, Economic Scene, General Polity including Indian Constitution and Scientific Research etc. These questions will be such that, they do not require a special study of any discipline.

(c) **English Language.** The questions will be of Matriculation standard. Candidates understanding the basics of English Language, its vocabulary, grammar, sentence structure, synonyms, antonyms and its correct usage etc. his/ her writing ability would be tested.

(d) **Numerical Aptitude.** This paper will include questions on problems relating to Number Systems, Computation of Whole Numbers, Decimals and Fractions and relationship between Numbers, Fundamental Arithmetical Operations, Percentages, Ratio and Proportion, Averages, Interest, Profit & Loss, Discount, use of Table and Graphs, Mensuration, Time and Distance, Ratio and Time, Time and Work etc.

8. Important Instructions to the Applicants :-

(a) "Candidate should read the Advertisement carefully before filling up the application form". All the candidates to satisfy themselves that they are eligible to apply for the posts as per the advertisement.

(b) The candidates should write down the following on the top of the cover envelope in capital letters :-

(i) "APPLICATION FOR THE POST OF".

(ii) Overall percentage in Matriculation / equivalent in capital letters duly signed by the candidates with the following colour ink :

(aa) Less than or equal to 50% in RED INK.

(ab) From 51% to 60% in BLUE INK.

(ac) Above 61% in BLACK INK.

(iii) Format for the application cover envelope is attached as Appendix I.

(c) While writing the percentage of marks in various colour inks on the cover envelop the decimal number less than 0.5 be rounded off to lower digit and decimal number equal to or above 0.5 be rounded off to upper digit. (eg 48.49% to be rounded off to 48% and 50.50% to be rounded off to 51%).

(d) **Age Proof.** Date of birth filled in by the candidate in application form and the same recorded in the matriculation / secondary Examination Certificate will be accepted for determining the age and no subsequent request will be considered or granted. Calculation of age will be as on last date prescribed for receipt of applications as per previous/ current notification.

(e) Dates of examinations will be intimated to the eligible candidates later on.

(f) **No TA/DA is admissible.** Schedule of Skill/Physical/Practical, Written test and Medical Examination as applicable will be indicated in the Call Letter. Candidates will make their own arrangement for lodging/boarding during the tests.

(g) Candidates belonging to OBC, SC, ST and Economically Weaker Section (EWS) category are required to submit the legitimate Certificates issued by Competent Authority prescribed under point No 5 of the Department of Personnel & Training's O.M No 36039/1/2019-Estt (Res) dated 31-01-2019 in the format given below as Appendix-II. (SC/ ST/ OBC/ EWS/ ESM/ PWD/ MSP Candidates have a right to compete with General Category Candidates against General vacancies. In such cases, no concession or relaxation will be provided to the SC/ ST/ OBC/ EWS/ ESM/ PWD/ MSP candidates. All the documents to be self-attested in support of Educational Qualification/ Technical Qualification, Experience and Date of Birth, to be enclosed with the application.

(h) Persons working in Central /State Govt/ PSU must apply through proper channel along with the certificate from their establishment that no disciplinary action is contemplated/ pending against them and that they have no objection in releasing them in case of selection. **NOC** covering above aspects must be issued on or after the date of publication of the advertisement.

(i) New entrants to Govt. Service, entering on or after 01 January 2004 are governed by the New Defined Contribution Pension System (known as New Pension Scheme).

(k) The Commandant, ASC Centre (South) / (North) shall not be responsible for any postal delay or failure.

(l) Merely fulfilling the basic essential qualification requirement does not automatically entitle a person to be called for Skill/Physical/Practical and written test. Due to administrative constraints, in case of large number of applications for one category of post, short listing of candidates on the basis of marks obtained in the minimum essential qualification as prescribed in Recruitment Rules for the Grade/ Post may be resorted to restrict the number of candidates to a reasonable limit.

(m) All India service liability will be applicable for all selected candidates. Candidates once selected will be liable to serve in Hard Areas/ High Altitude Areas/ Remote Locality Areas irrespective of vacancies & Depot/ Unit against which individual has applied for. The candidate on selection will be subjected to a probation period which will be subject to satisfactory performance of the individual during the tenure. Selected candidates are advised to give choice of three stations giving order of preference.

(n) The Commandant, ASC Centre (South) / (North) reserves the right to change the number of vacancies, if necessary as the numbers of post/ vacancies mentioned in notification tentative and recruitment process can be cancelled/ suspended/ terminated at any stage, owing to any kind of administrative reasons. No correspondence in this regard will be entertained in future.

(o) No extra weightage will be given for additional/ extra/ higher qualification (other than those prescribed in the Recruitment Rules).

(p) All the ESM candidates to submit Ex-servicemen certificate issued by the Competent Authority along with self attested copy of Discharge Certificate and an Undertaking in the format given below as Appendix-III.

(q) Reasons for Rejection/ Cancellation of Application.

(i) Incomplete or unsigned application.

(ii) Applications not accompanied by self-attested copies of supporting documents.

(iii) Application received at ASC Centre (South)/ (North) after the last date of receipt of application or without two additional photographs duly self-attested will be summarily rejected and no correspondence in this regard will be entertained.

(r) The applications can be filled by the candidates either in English or Hindi.

(s) The OBC candidates applying for the above posts are required to give an Undertaking in the format given below as Appendix-IV.

(t) Serving Defence Personnel of Army/Navy/Air Force, who are in service and applying for above posts must enclose "No Objection Certificate" (NOC) issued by their Record Office duly sanctioned by Officer-in-Charge of Records.

(u) Interview for the above mentioned posts will not be conducted. Skill/ Physical/Practical and written test will be conducted. The final selection will be made solely based on marks obtained by the candidate in the Written Examination and subject to qualifying in the Skill/Physical/ Practical tests, as may be the case.

(v) There shall be no provision for re-evaluation and re-checking of the scores. No correspondence in this regard will be entertained.

(w) Written examination and Skill/Physical/ Practical tests, scheduled to be conducted in ASC Centre (South)/ (North) Bangalore (Karnataka) Only. No correspondences regarding the change of examination centre will be entertained.

(x) Documents to be attached with the Application. Applicants must submit self-attested legible copies of all required Certificates/ Documents, along with their applications about their Educational Qualification and Experience Certificate, proof of caste/ category [SC/ST/OBC/PH(PWD)/ESM/EWS] from the competent Authorities. The percentage of marks obtained (Marks obtained/ Max marks x 100) or for CGPA (CGPA x 9.5%) or for grading A = 90-100% (minimum % will be counted), otherwise their candidature is liable to be rejected summarily or at any stage of the recruitment process.

(y) ASC Centre (South)/ (North)'s Decision is Final. The decision of the Civil Recruitment Centre, ASC (South)/ (North) in all matter relating to eligibility acceptance or rejection of the application, penalty for false information, malpractices in exam, mode of selection of suitable candidates, allotment of post to selected candidates will be final and binding on the candidate and no enquiry/ correspondences will be entertained in this regards.

(z) Caution to all Applicants. Some unscrupulous elements may approach you with the assurance of procuring appointment through illegal gratification. You must not fall prey to such false assurance or exploitation and must not entertain or encourage such elements in any way. It is emphasized and reassured that the selection test and exercise will be done on merit only in a transparent manner. Skill/ Physical/Practical and written test will be done in a transparent manner and the selection shall be done purely on merit of applicant.

IMPORTANT NOTE

(a) Applications for Civilian Motor Driver, Cleaner, Civilian Catering Instructor and Cook submitted in response to the advertisement published in Employment News Vol XLVI No II for week 12-18 Jun 21 will also be considered and will remain valid for the current advertisement also. Candidates who have already forwarded the applications need not apply again.

(b) Further, correspondence on application already submitted in response to advertisement published in Employment News Vol XLVI No II for week 12-18 Jun 21 may be made with ASC Centre (North) - 1 ATC. All actions for recruitment for vacs already published in Employment News for week 12-18 Jun 21 will be initiated and processed by ASC Centre (North) - 1 ATC.

Commandant

ASC Centre (South) - 2 ATC

PERFORMA FOR APPLICATION

To,
The Presiding Officer,
Civilian Direct Recruitment Board,
CHQ, ASC Centre (South) - 2 ATC,
Agram Post, Bangalore -07
(for the post of Labour and MTS (Safaiwala) only)

Recent
Passport size
photo duly self-
attested

The Presiding Officer,
Civilian Direct Recruitment Board,
CHQ, ASC Centre (North) - 1 ATC,
Agram Post, Bangalore -07
(for all other posts)

Post applied for :
Name of the Candidate (Full Name) :
Mobile Number (Functional) :
E-mail ID :
Adhar No. :
Father's Name :
Date of Birth (As per education certificate) :
Correspondence Address :
House No/ Street/ Village :
Post Office :
District :

State
Pin Code
Permanent Address:-
House No/ Street/ Village
Post Office
District
State
Pin Code

10. Educational Qualification (Matric/ITI/Diploma/12th/ Graduation/Post Graduation)

11. Educational Qualification

Ser. No.	Qualification	Name of School/ College	Name of Board/ University	% of Marks	Remarks
12. Gender (Male/Female/ Other)					
13. Category (UR/ SC/ ST/ OBC/ EWS/ PH/ ESM/ MSP)					
14. If applied for the post of Ex Serviceman (Date of enrolment in Army/ Navy/ Air Force and date of retirement and attach copy of Discharge Book/ Certificate/ NOC)					
13. If applied for the post in PH category :-					

Type of Disability (OH/ HH/ VH/ Mental Illness/ Multiple disability)	Percentage of Disability (40% and above)	Remarks

14. Whether registered with any employment exchange (If yes, mention registration No and Name of employment exchange)

15. Whether employed in Central Govt Services : Yes/ No (If yes, give details as per following format)

Name of employer	Office Address	Name of Post	Date of Appointment

16. Name of the stations, a candidate wishes to be posted, if selected in the order of preference:
(a) 1st Choice :
(b) 2nd Choice :
(c) 3rd Choice :

DECLARATION

I hereby certify that above particulars mentioned in the application are correct and true to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect at any stage or not satisfying the eligibility criteria according to the requirements of the advertisement, my candidature/ appointment is liable to be cancelled/ terminated. I am willing to serve anywhere. I agree that department has the right to transfer me to anywhere in India.

Dated :

Place :

Enclosures:-

- (i) Two Self-Attested Photographs (Name & father's name on the back side of photo).
- (ii) One self-addressed registered envelope duly affixed with appropriate postal stamps.
- (iii) Self-Attested copies of certificates () Sheets.

Appendix I

FORMAT FOR THE APPLICATION COVER (ENVELOPE)

APPLICATION FOR THE POST OF		(SIGNATURE OF THE CANDIDATE)
PERCENTAGE IN MATRICULATION/ EQUIVALENT% (UPTO 50% IN RED INK ONLY)% (BETWEEN 51% TO 60% IN BLUE INK ONLY)% (61% AND ABOVE IN BLACK INK ONLY)	

4 1/2 Inch

To,

11 Inch

Appendix - II

Government of

(Name & Address of the authority issuing the certificate)

INCOME & ASSET CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTION

Certificate No. Date :

VALID FOR THE YEAR

1. This is to certify that Shri /Smt / Kumari son/daughter/wife of permanent resident of Village/Street Post Office Pin Code whose photograph is attested below belongs to Economically Weaker, since the gross annual income * of his/her "family" is belong Rs. 8 lakh (Rupees Eight Lakh only) for the

Continued from page 25

financial year His/her family does not own or possess any of the following assets***.

I. 5 acres of agricultural land and above.

II. Residential flat of 1000 sq. ft and above.

III. Residential plot of 100 sq yards and above in notified municipalities.

IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

2. Shri/Smt/Kumari belong to the caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List).

Recent Passport
size attested
photograph of the
applicant.

Signature with seal of Office :

Name :

Designation :

* Note 1: Income covered all sources i.e. salary, agriculture, business, profession etc.

** Note 2: The term "Family" for the purpose includes the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

*** Note 3: The property held by a "Family" in different location or different places/cities have been clubbed while applying the land of property holding test to determine EWS status.

Appendix-III

FORM OF UNDERTAKING TO BE GIVEN BY CANDIDATES APPLYING FOR CIVIL POSTS UNDER EX-SERVICEMAN CATEGORY

I understand that, if selected on the basis of the recruitment/ examination to which this application relates, my appointment will be subject to my producing documentary evidence to the satisfaction of the appointing authority that I have been duly released/retired/discharged from the Armed Forces and that am entitled to the benefits admissible to Ex-Servicemen in terms of the Ex-Servicemen (Re-employment in Central Civil Services and Posts) Rule, 1979, as amended from time to time.

I also understand that I shall not be eligible to be appointed to a vacancy reserved for Ex-Servicemen in regard to the recruitment covered by this examination, if I have at any time prior to such appointment secured any employment on the Civil side (including Public Sector Undertaking/ autonomous Bodies/Statutory Bodies, Nationalized Banks, etc.) by availing of the concession of reservation of vacancies admissible to Ex-Servicemen.

Place :

(Signature of Candidate)

Date :

Appendix-IV

DECLARATION BY OBC CANDIDATES ONLY

(Similar endorsement should be given the caste certificate from the competent authority)

* I..... Son/Daughter/Wife of Shri Residenceof Village/Town/City District State

Hereby declare that I belong to the Community which is recognized as a backward class by the Government of India for the purpose of reservation in service as per order applicable to concerned State. It is also declared that I do not belong to persons/sections (Creamy Layer).

Place :

(Signature of Candidate)

Date :

Name :

ADMIT CARD (IN DUPLICATE)

1. Name of candidate :
2. Father's/Husband's Name :
3. Date of Birth :
4. Post applied for :
5. Category (UR/SC/ST/OBC/EWS/PH) :

Recent Passport
size attested
photograph of the
applicant.

Signature of Candidate

ADMIT CARD (IN DUPLICATE)

1. Name of candidate :
2. Father's/Husband's Name :
3. Date of Birth :
4. Post applied for :
5. Category (UR/SC/ST/OBC/EWS/PH) :

Recent Passport
size attested
photograph of the
applicant.

Signature of Candidate

dvap 10602/11/0022/2122

EN 22/52

9.	Nature of present employment i.e., ad-hoc or temporary or quasi permanent or permanent.
10.	In case, the present employment is held on deputation/contract basis, please state: (a) The date of initial appointment. (b) Period of appointment on deputation/contract. (c) Name of the parent office/organization to which you belong.
11.	Additional details about present employment, please state whether working under; (a) Central Government (b) State Government (c) Union Territory (d) Agricultural Universities
12.	Total emoluments per month, now drawn.
13.	Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet if the space is insufficient.
14.	Whether belongs to SC/ST/OBC
15.	Remarks

Date:

Signature of the Candidate

Address:

It is certified that particulars furnished are correct and no disciplinary case is either pending or contemplated/against the officer and no penalty, major or minor, was imposed on the officer during the last 10 years and his integrity is beyond doubt.

Signature of the Head of Department/

Head of the Office/Organization

EN 22/8